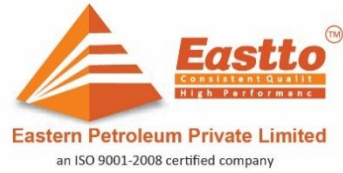


Regd. Off.: Unit No. 1, Riddhi Siddhi, Corporate Park, V. N. Purav Marg,
(Sion Trombay Road), Chembur, Mumbai - 400 071. MH, India.
Tel.: +91 - 22 - 4232 4121, 2529 9990, Fax: +91 - 22 - 4232 4131, 2524 1895
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Designation	Production Executive – Sulphonates
Education	B. Sc, Diploma in Chemical Engg. & M.M.S.-Master of Management Studies(Prod. & Operations)
Job Profile	<ul style="list-style-type: none"> ➤ Possess good analytical capability and patience. ➤ Enthusiasm & ability to plan & control action to achieve goal. ➤ A questioning mind with the desire to do things better. ➤ Result oriented & analytical in approach. ➤ Effective interpersonal & communication are my strengths. ➤ Involving in Process Validation Studies ➤ New preparation SOPs, BMR, & filled document review ➤ Control of RM/PM/Bulk/FG testing & release in time. ➤ RM/PM Deviation control & coordination with Purchase Dept . ➤ Coordination with Packaging Development dept for PM Specifications , Art Works , Shade Cards, etc. ➤ In process Quality control & deviation coordination with production dept. ➤ Comply Internal Audit, External Audits like: ISO 9001:2008, 14001-2004 & BSOHSAS 18001-2007. ➤ Supplier Audits & Sales Depot Audit. ➤ Coordination with Central Quality Assurance Dept. ➤ Coordination with Export Dept. ➤ Monitoring AMC, troubleshooting repair, calibration and testing of various types of process control instruments. ➤ Monitoring Cleaning validation protocols & reports etc. ➤ Conducting in-house GMP Training to workers. ➤ SOP preparations. ➤ Production planning as per forecasting to meet Sales Demand. ➤ Weekly and daily production scheduling & Monitoring. ➤ Inventory control with raw material planning as per production need. ➤ New Product Planning, delivery and ramp-up. ➤ Daily production and raw material review with production units. ➤ Transport freight negotiation with timey supply of FG material. ➤ Excise reconciliation, excise payments, raw material reconciliation.

	<ul style="list-style-type: none"> ➤ <i>ISO audits and statutory compliance monitoring and correcting non compliance.</i> ➤ <i>Continuously Improving Customer Service Levels by ensuring timely placement of vehicles and delivery in line with production plans.</i> ➤ <i>Monitoring freight cost against budget and identifying opportunities for cost optimization.</i>
<i>Experience</i>	<i>15 Years Plus</i>
<i>Contact</i>	<i>Rajesh M Rathi – Executive Director</i>
<i>E mail id</i>	<u>careers@easternpetroleum.in</u>
<i>Web site</i>	<u>www.eastto.in</u> , <u>www.easternpetroleum.in</u>
	<p><i>Do not contact in office hours.</i></p> <p><i>Need person residing in Mumbai preferred in near by distance area – Navi Mumbai, Panvel, Kamothe area only</i></p>